



**EDUCATION AND TRAINING**

A. **Academic:** Beginning with your present or most recent educational experience, list all institutions you attended beyond 12<sup>th</sup> Grade:

Name and Address of the Institution	Field of study	Type of degree/ certificate	Date received

B. **Training:** Beginning with your most recent training experience, list all training you have received.

Name and Address of the Institution	Field of training	Completed Program Yes/ No	Date

**I. OCCUPATIONAL EXPERIENCE**

**A. Teaching Experience**

Beginning with your present or most recent teaching experience, lists your teaching experience. Use additional sheet if required and attach it.

Name and Address of the Institution	Position Title	Full Time/Part Time	Date (mm/yy to mm/yy)	Number of Credits Taught

**B. Other Professional Experience**

Beginning with your present or most recent job, experience, other than teaching, provide the information below. Use additional sheet if required.

Name and Address of the Organization	Position Title	Supervisor	Date (mm/yy to mm/yy)	Reason for leaving	Description of Duties and Responsibilities

**II. PUBLICATIONS, RESEARCH AND OTHER CREATIVE ACTIVITIES**

Title	Co-author	Title of Journals and Date	Publisher and Date (Book)

**III. OTHER SPECIAL QUALIFICATIONS**

List, as relevant, membership in professional societies or groups, community service, activities, honours, awards, fellowships, etc.


**IV. REFERENCES**

List down the names and addresses of those who will send letter of reference and/or who may be contacted regarding your application:

Full Name	Position	Email or Mailing Address	Telephone Number

*Applicant may submit other materials which may be of assisting in evaluating his/her qualifications.*

*Failure to submit all required documents shall deem an application incomplete and will not be considered.*

**V. DECLARATION (Please read carefully before signing)**

- a. I hereby certify that the information contained in this application is true, correct, and complete. I understand that any false or misleading statements or omissions made in this application are grounds for disqualification from further consideration or for dismissal from employment, regardless of when and how discovered.
- b. I agree and understand that failure to provide requested application information on a timely basis may regard my application to be incomplete.
- c. I agree that the Law School may make a full and complete investigation of my personal or employment history, and authorize any current or former employer, person, firm, school, government agency, or other entity to provide the Law School with any information they may have regarding me.
- d. I understand that the Law School as permitted by the laws of the Kingdom of Bhutan, may inquire into and consider any criminal conviction record that I may have.
- e. If hired, I agree not to disclose or use confidential information belonging to former employers and that I will inform the Law School of any agreements that would limit my ability to work for the Law School.

AUTHORISATION SINGNATURE OF APPLICANT: \_\_\_\_\_

Date: \_\_\_\_\_